

# Application for a placement at Santa's Christmas Company

Dear Mr. Santa Clause:

My name is Herb the reindeer. I am very interested in a placement at your company. As you might have thought, I'm applying for the job of a Christmas reindeer. I am 14 years old and since I was a little boy, I wanted to help Santa. Now I am old enough and I think this would be the perfect opportunity to try something new.

I want to work for you, because I want to make people happy. In my opinion it is admirable how much you are appreciated and how blessed everybody is if they see you. Furthermore, I really need a challenge, anything new.

Though I am quite young, I am pretty sure that I am suited for this job well. First of all, I am reliable and responsible. I'm good at working in a team and I am a fast and disciplined aviator. At school I am even the best aviator of my whole grade.

Well, that's it. I hope I was capable to give you a good introduction of myself and I would appreciate if you would answer me. I am looking forward to hear from you.

Sincerely yours,  
Herb.

# Resume

**Name:** Herb the Reindeer

**Address:** Awareness of Life-Street 3 , North pole, 99705

**Phone:** +1 7762544

**Email:** [reindeer.herb@gmail.com](mailto:reindeer.herb@gmail.com)

**Skills:**

- organization (e.g. our Christmas party at school)
- communication (e.g. helped to lead the aviator school team)
- empathy ( work internship at a reindeer kindergarten)
- patience ( work internship at a reindeer kindergarten)
- cooperative
- helpful

**Experience:** one week work internship at kindergarten Clattering Hooves

- date: 1.12.2019-8.12.2019
- tasks: playing with the kids, taking care of them & cooking

**Voluntary roles:**

- help the forester planting trees
- date: every Saturday
- tasks: planting trees, watering all the plants

**Awards:** Fastest aviator ( school award )

**Weekend/Holiday job:** Taking care of the little reindeers at home & at neighborhood

**Education:** - Icy primary school  
date: september 2012- july 2016

- Fur animal secondary school  
date: september 2016- july 2024 (anticipated)

**Interests:** - flying  
- running  
- singing Christmas songs  
- travelling around the world

**Referees:** - head of kindergarten Clattering Hooves, Mr. Hall  
- forester Mr. Glay